

Privacy statement
TU Braunschweig
Department of Industrial/Organisational and Social Psychology
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Privacy statement Fit4TU

General information and notes

TU Braunschweig attaches great importance to compliance with the data protection and privacy regulations applicable in Germany. The Fit4TU self-assessment tool has been developed in compliance with data protection and privacy regulations. The Fit4TU tool provides prospective students with information about their intended degree programme, and gives feedback on their level of knowledge, expectations and skills in relation to that degree programme. The identity of all users is protected at all times.

Voluntary use

Use of the Fit4TU self-assessment is voluntary. You can terminate it at any time. Non-use or termination of use of this tool shall not be to your detriment.

Confidentiality

All information submitted by you in the “Registration” and “Login” sections will be treated with strict confidentiality. It shall be used solely for the purpose of organising, implementing and completing the questionnaire and giving feedback in the tool. It shall not be shared with third parties. The same applies to the answers submitted by you in the “Knowledge test”, “Compare expectations” and “Programme-specific competence check” sections. The overall evaluation of this questionnaire is purely statistical and cannot be used to identify you personally. It is not possible to trace information to any person in particular from the evaluation results of the tool.

Anonymity

The data collected in the tool sections are stored separate from your login details and thus anonymised. Individual feedback is given online via the user credentials. The code, e-mail address and password are stored in the system.

E-mail

Where, in the context of a voluntary use of the tool, user e-mail addresses are collected, these are used exclusively for posting a link that will enable the user to participate in additional voluntary online surveys.

Separation of personal details and other data

All personal details (such as name or e-mail address) are stored in separate database tables to the other data (answers given in the tool sections). They remain separate for evaluation. All answers are stored associated with your code and not under your name. This code is also used in repeat surveys or follow-up surveys, where it is important for statistical evaluation that answers from different surveys can be linked while keeping them completely anonymous.

Information about storing and processing your data

When you use the Fit4TU self-assessment tool, your data are stored as necessary. As you complete the assessment via the internet, the following information is tracked by the system: user's e-mail address, user name and an encrypted password. The following additional data are requested: first name, last name, date of birth, mother's first name, place of birth, first form teacher's last name. These data are not stored at any time. They are used to generate a unique code, which is then stored. It is, however, not possible to read the data entered from this code. You can also create the code manually; the above procedure is intended only

to help you. None of this information shall be linked to your personal details or shared with third parties.

Evaluation of data

In addition to providing personal feedback to each user, the aim of evaluating the data is to collect statistical data on the prior knowledge, the expectations, and the individual profiles of all prospective students of a degree programme. At no point are data on individual users evaluated or used, the only exception being the personal feedback. The statistical findings from the entire pool of users will be used a) to improve teaching; b) for quality assurance and evaluation of the tool; and c) for research purposes.

Data security

The servers hosting data from the Fit4TU tool are protected from unauthorised access through use of a firewall. SSL-encrypted web pages are used for data transfer.

Deletion of data

All personal data stored are deleted when you revoke your consent to storage, when your data are no longer required for the purpose for which they were stored, or where such storage is not permitted for other legal reasons. Statistically evaluated data are stored for a period of 10 years.

Changes to our data protection and privacy policy

As we develop our websites further and new technologies are implemented, changes to our data protection and privacy policy may become necessary. We reserve the right to change our security and data protection policy inasmuch as this becomes necessary as a result of technical developments. In such cases, we shall amend our privacy statement accordingly. We would therefore recommend that you re-read this privacy statement from time to time.